

Pursuant to Article 98 of the Energy Act (Official Gazette of the RS, No. 17/2014) and item (V) of the Decree on the concession and on the method for the implementation of performing public service obligation relating to the activity of the electricity market operator (Official Gazette of the RS, No. 39/2015) (hereinafter: Decree) Borzen, Power Market Operator, d.o.o. is publishing the following

## **Instructions for Invoicing and Financial Settlement of the Market Operator Fee and for Closed Contract Registration Fee**

### **Article 1 Subject of Instructions**

- (1) These Instructions are defining the procedure of reporting, invoicing and financial settlement of the Market Operator Fee (hereinafter: Fee) and Closed Contract Registration Fees of Balance Scheme Members.
- (2) The expressions used in these Instructions shall have the meaning as stipulated by the Energy Act and the Decree.

### **Article 2 Reporting and Invoicing of Fee**

- (1) An Energy service provider has to invoice the Fee to the final consumer as a separate item on the invoices for the network charge. The Energy service provider is obliged to report the final realisation data on the quantities of supplied active energy to the Electricity market operator (kWh) until the fifteenth (15) day in the month for the period of the previous month.
- (2) In the event that the energy service provider does not fulfil the obligations stated in the previous paragraph of this Article, the Electricity market operator shall use the data, which was last reported to him, for the purpose of issuing the invoice.
- (3) The Electricity market operator issues the invoice to the Energy service provider from the first paragraph of this Article according to the reported data, with the due date eight (8) days from the issuing of the invoice.
- (4) The Energy service provider performs the payment on the Electricity market operator's business account stated on the invoice.
- (5) The Electricity market operator and an Energy service provider can, upon a request of the energy service provider, contract a special agreement in which they agree to utilise the "in-advance method" of Fee payment.

## **Article 3 Invoicing of the Closed Contract Registration Fee**

- (1) The information, regarding registered closed contracts, where the Balance Scheme Member acts as the seller, is provided by the Electricity market operator.
- (2) The invoicing of the Closed Contract Registration Fee of a Balance Scheme Member is performed once per month. The invoice is issued at the beginning of a month for closed contracts which were registered in the previous month with the due date fifteen (15) days from the issuing of the invoice.
- (3) The Balance Scheme Member performs the payment on the Electricity market operator's business account stated on the invoice.
- (4) In the event that registered closed contracts of a Balance Scheme Member need additional corrections, the recalculation is performed once per month with a fifteen (15) days payment term.

## **Article 4 Default Interest**

If monetary liabilities are not settled on time, the Electricity market operator is entitled to charge default interest, in accordance with applicable legislation.

## **Article 5 Planned data**

The Energy service provider is obliged to report the preliminary estimations of the quantities of supplied active energy (kWh) per month until the 30<sup>th</sup> of September, and final planned data until the 15<sup>th</sup> of December of the current year for the next year to the Electricity market operator.

## **Article 6 Final Provision**

These Instructions shall enter into force on the day of publishing on the Electricity market operator's website.

Ljubljana, 13<sup>th</sup> July 2015

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